

The image shows the interior of Chichester Cathedral, which has been converted into a wedding venue. The space is characterized by its high, vaulted wooden ceiling with exposed beams and stone walls. Several round tables are set up, covered with white cloths and decorated with white and pink floral centerpieces. The chairs are also covered in white fabric with pink bows tied around the backs. The overall atmosphere is elegant and historic.

CHICHESTER CATHEDRAL

Wedding Receptions at Chichester Cathedral

At Chichester Cathedral we fully understand the need for careful coordination and attention to detail.

You can be confident that every aspect of your reception will be taken care of by our professional team, leaving you free to enjoy every moment of your special day.

We have a variety of facilities available for hire depending on your preference and the size of reception that you are planning. From the historic ambience of the medieval Vicars' Hall to the elegant tranquility of 4 Canon Lane we have something to suit every occasion.

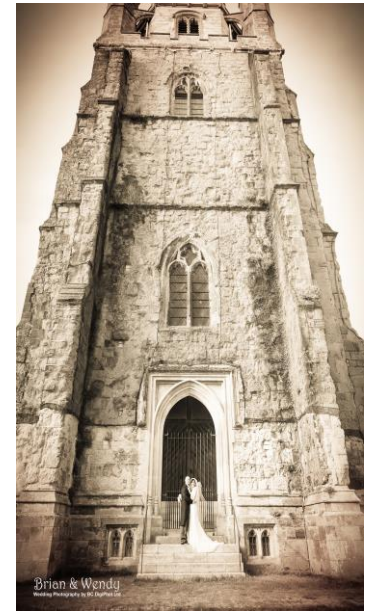


www.chichestercathedral.org.uk ✦ www.cathedralenterprises.co.uk

Vicars' Hall

Vicars' Hall is a medieval banqueting hall which can accommodate a maximum of 80 guests seated at round tables of 8 or 10, with room for reception drinks. If arrival drinks are not required then the hall will accommodate a maximum of 120 guests seated at 12 round tables of 10.

Access is from 9am on the day of the reception for the delivery of flowers, cake, etc. The hall has an 11pm curfew on it out of courtesy to the residents who live close by.



Alexandra Room & Royal Chantry Garden



The Eastern Arm of the Cloisters

These areas can be hired for drinks on arrival if you prefer to have the drinks reception in a separate area to the wedding breakfast.



Cloisters Café

This area can be hired for an evening reception where Vicars' Hall is being used for the seated wedding breakfast and there is a requirement for dancing in the evening.

The area is available for hire from 6.30pm – 11pm and can accommodate 130 for dancing and a bar area. The facility has its own private, walled garden.



4 Canon Lane



4 Canon Lane can be hired exclusively for your wedding reception so that you and your guests may enjoy the high quality of both our service and the surroundings in privacy. The house consists of 8 en-suite bedrooms and 3 ground floor rooms (The Dresden, The Bonhoeffer and The Dining Room) available to accommodate your wedding breakfast, disco and bar.

Access to the ground floor rooms is from 9am on the morning of your wedding until 11pm in the evening. All bedrooms can be accessed from 2pm on the day and check-out is 11am the following morning.

The house can accommodate a maximum of 36 guests seated in the Dresden Room (4 round tables of 9) and up to 120 guests across the ground floor of the house should you wish to have extra guests for your evening reception.

There is also the option of holding your wedding breakfast in a marquee in the garden where the house has been hired for exclusive use. Our marquees accommodate up to 150 guests.

Accommodation



The 8 en-suite bedrooms at 4 Canon Lane offer the following accommodation:

4 x Large double / twin rooms

3 x Standard double rooms

1 x Single room with disabled access (located on the ground floor)

Full English breakfast is offered at £8.95 per person.

- Free parking for guests staying at 4 Canon Lane
- Tea and Coffee making facilities
- Free high speed wireless internet access
- Exclusive toiletries



Vintage Candy Cart Hire

Our beautiful candy cart can be hired for 3 hours in the evening and includes:

- Hire of the Candy Cart
- Selection of sweets for up to 120 guests
- All glassware and sweetie jars
- Scoops and tongs
- Paper candy bags
- Set up

£250.00

Please note:

The candy cart is only available for wedding receptions at Chichester Cathedral. It can only be located in Cloisters Café or at 4 Canon Lane.



Menus

We have menus for every occasion from delicious canapés to a 3 course wedding breakfast. We are also more than happy to tailor make menus to suit both your preferences and budget. We would ask that you select one dish for each course to be served to all guests with the exception of any special dietary requirements. Final numbers are required three working days before the event. Wedding tastings are available at an extra charge. Please be aware it is not possible to provide your own catering or to bring outside caterers onto the Cathedral site.

Beverages

House wines are available from £14.25 per bottle and house champagne is £35.95 per bottle. A copy of our full wine list is also attached. If you choose to provide your own wines/ champagne then a corkage charge of £9.00 + VAT per 75cl bottle will apply for wine and sparkling wine and £14.00 + VAT per 75cl bottle for champagne. We are happy to provide a cash bar for the duration of your reception if appropriate. There is no additional charge for this service.

Music

With regard to music at your wedding reception at the Cathedral certain restrictions apply. Background music in the form of a harpist, string quartet, guitar etc are all permitted.

If you wish to have dancing at your wedding reception then our recommended DJs' will be delighted to provide this service. They will happily liaise with you prior to the event to establish your music preferences, timings and any other requirements that you may have. Alternatively you are welcome to source your own DJ.

Regrettably due to noise restrictions within the Cathedral precincts it is not possible to have a live band. Amplified disco music can only be played up until 11pm and must take place either inside Cloisters Café or inside 4 Canon Lane.

Discos cannot take place inside the marquee or in Vicars' Hall.

Formalities

Provisional Bookings

All provisional bookings will be held until you are ready to either cancel or confirm your booking. If we receive another enquiry, we will contact you first to see if you wish to proceed with your booking or if you are happy to release the space.

Confirmation

When you are ready to confirm your booking, we will ask for a £500.00 booking deposit together with a signed copy of the booking contract. The deposit will be deducted from your final invoice.

Final Details

The balance of the accommodation and catering charges will be due 30 days before the event date. Any extras incurred on the day will be invoiced the week following the event.

Pricing

Please note that all prices quoted are for events taking place in 2016 and may be subject to increase for events taking place in 2017/2018.

Hire Charges 2016

Vicars' Hall (9am-11pm)	£750.00 + VAT
Alexandra Room & Royal Chantry Garden (Arrival drinks reception)	£200.00 + VAT
Eastern Arm of the Cloisters (Arrival drinks reception)	£100.00 + VAT
Cloisters Café (6.30pm-11pm)	£200.00 + VAT
Exclusive Use of George Bell House / 4 Canon Lane (Includes 8 bedrooms and the 3 ground floor rooms)	£1750.00 + VAT
Exclusive Use of George Bell House / 4 Canon Lane & Marquee (Includes 8 bedrooms, the 3 ground floor rooms and a marquee frame and lining for 38 – 150 guests)	£5000.00 + VAT

Please do not hesitate to contact us on
01243 813585 or events@chichestercathedral.org.uk
if you would like to check availability or if you would like to make an appointment to come and
view the facilities at the Cathedral.

