

IF YOU ARE CHOOSING A HOT MEAL
PLEASE SELECT THE SAME MEAL FOR EVERYONE.
(ONE STARTER, ONE MIDDLE COURSE (IF REQ), ONE MAIN COURSE & CHOICE
OF TWO DESSERTS.

WE MUST BE INFORMED IN ADVANCE IF ANY OF YOUR GUESTS
ARE VEGETARIAN.

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A large, ornate wedding hall with white-clothed round tables, white chairs with gold sashes, and a blue patterned carpet. The room features a large arched doorway at the far end decorated with white garlands and lights, and a large mirror on the left wall.

DRINKS PACKAGES

These drink packages are intended as a guide. Should you require something that is not listed, please ask ! However you may **not** bring food or drinks into Hardwicke Hall.

The sparkling wine in all of the drinks packages is Italian. Should you wish to upgrade this to a Cava, this will cost an extra £1.50 per person. Should you wish to upgrade this to champagne this will cost approximately £4.50 per person extra.

IF YOU DO NOT SEE WHAT YOU WANT --PLEASE ASK.!!

We are always pleased to discuss and help in any way we can, even if you are only considering a booking at our hotel.

DRINKS PACKAGE ONE Price. £9.75 Per Person.

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One Glass Of Either Bucks Fizz Or Orange On Arrival.

One Glass Of House Wine With your Meal.

One Glass Of Italian Sparkling Wine For Your Toast.

DRINKS PACKAGE TWO Price £10.65 Per Person

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One Glass Of Either Whisky, Sherry Or Orange Juice On Arrival

One Glass Of House Wine With your Meal.

One Glass Of Italian Sparkling Wine For Your Toast.

DRINKS PACKAGE THREE Price . £10.95 Per Person

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One Glass Of Either Wine, Beer, Lager, Or Orange Juice.
Fruit Juice On Arrival

One Glass Of House Wine With Your Meal.

One Glass Of Italian Sparkling Wine For Your Toast.

DRINKS PACKAGE FOUR Price . £10.95 Per Person

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One Glass Of Either Pimms, Lager Or Orange Juice.
Fruit Juice On Arrival

One Glass Of House Wine With Your Meal.

One Glass Of Italian Sparkling Wine For Your Toast.

DRINKS PACKAGE ADDITIONS!

One glass of House wine £4.00 per person

10 Bottle Beer Bucket – from £25.00

Selection Of Assorted Cold Canapés – Per Person

£3.95 Per Portion Of 3 Or £6.75 Per Portion Of 6

CHILDRENS DRINKS PACKAGE Price per Child £5.45

Orange or Blackcurrant Fruit Juice On Arrival
One Glass of Coke or Lemonade
One Glass of Sparkling Apple Juice

EVENING FOOD

Evening Reception Menus

Now that the more formal part of the day is over why not choose From the menus below for your evening reception.
All these menus can be adapted to your own personal requirements.

Maximum number of guests - 120

Hot Bacon & Sausage Butties £6.95

With Seasoned Hot Potato Wedges, red or brown sauce

Finger Buffet £9.95

Selection of Open Sandwiches
Home made Quiches, Sausage rolls, Corned Beef Pie
Cheese & Tomato Pizza, Crisps.
Seasoned Hot Potato Wedges with garlic mayonnaise or tomato & basil dip £1.85 per portion extra

All Things British £11.50

Mini Fish Goujons and Seasoned Potato Wedges
Mini Burgers with Tomato Relish
Selection of Cut Pork Pies & Home made Quiches
A Selection of Open Sandwiches
English Salad

All Things Italian £11.50

Home baked Pizzas with Selection of Toppings
Platter of Italian Meats, Pickles & Cheeses
Served with Warm Baked Breads & Chutneys
Mini Chicken Parmesans
Tomato, Basil & Mozzarella Salads

All Things Oriental £11.50

Assorted Homemade Duck & Vegetable Spring Rolls with Hoi Sin Sauce
Satay Chicken with Honey & Sesame Dressing
Butterfly Breaded Prawns
Crispy Wontons & Prawn Crackers
Egg Fried Rice Salad

All Things American £11.50

Giant Hotdogs loaded with Onions & Mustard
BBQ Spare Ribs
Southern Fried Chicken
Hot Buttered Corn on the cobs
Seasoned Potato Wedges

Hot Roast Baguettes - £11.50

Choose 2 of your favourite fillings – carved by hand and served inside a freshly baked baguette
Roast Pork with Sage & Onion Stuffing and Apple sauce
Roast Beef with Horseradish Sauce & Gravy
Roast Turkey with Stuffing and Cranberry Sauce
Honey Glazed Ham with Wholegrain mustard Sauce

Served with Seasoned Potato Wedges, Chef’s Salad leaves with Tomato & Onion

Garden BBQ A £13.95

(Available April to September)

Cajun Spiced Chicken
Cumberland Sausage, Fried Onions
Homemade Beef-burger
Homemade Coleslaw, Chef’s House Salad
Baked or Roast Potatoes Potato’s
Bread Roll and Butter

Garden BBQ B £17.95

(Available April to September)

Cajun Spiced Chicken, 4oz Sirloin steak
Cumberland Sausage, Fried Onions
Spare Ribs, Homemade Beef-burger,
Homemade Coleslaw, Chef’s House Salad
Baked or Roast Potatoes Potato’s, Bread Roll and Butter

Evening Desserts

Why not add some sweet things to your menu
£3.75 per portion if you would like to mix and match
or £25 for a whole 14 portion dessert the choice is yours
Choose from

Red Cherry Cheesecake, Chocolate Fudge Cake, Home-made Trifle,
Lemon Meringue Pie, Chocolate Profiteroles, Strawberry Pavlova,

**If there is a particular dessert that you would like
our chef’s would be more than happy to make for you.**



The Hardwick(E) Name Is Used On Many Properties
In The North East
Make Sure Your Guests Get The Right One !



2016

Wedding & Function Menus
& General Menu Information

HARDWICKE HALL
MANOR HOTEL.

BLACKHALL-HESLEDEN
HARTLEPOOL-PETERLEE

TS27 4PA

On B1281 between Castle Eden & Blackhall

TELEPHONE 01429 836326.

*E-mail enquiries@hardwickehallmanor.co.uk
www.hardwickehallmanor.co.uk*

Accommodation - Breakdown of Rooms

Room 1	Classic Twin or Double
Room 2	Classic Double
Room 3	Classic Double or Twin
Room 4	Classic Double
Room 5	Classic Double
Rooms 1-5 are towards the back of the house and overlook the service yard. Some rooms only have shower ensuite. £80.00 as a Single & £90.00 as a Double All rates include breakfast	
Room 6	Garden View Double or Twin £90.00 as a Single & £100.00 as a Double
Room 7	Four Poster Room - £130
Room 8	Four Poster Room - £130
Room 9	Family of 4 (Dbl & 2 Singles or 4 singles) £100 +£10 per child
Room 10	Classic Chapel Double or Twin £85.00 as a single or £95.00 Dble
Room 11	Superior Chapel Double or Twin £90.00 as a Single & £100.00 as a Double
Room 12	Family up to 5 - double & bunks 1 on top & 2 on bottom £100 +£10 per child
Room 14	Garden View Double or Twin £90.00 as Single & £100.00 as a Double
Room 15	Garden View Double £90.00 as a Single & £100.00 as a
Room 16	Bridal Suite - £180.00

Rooms 6,7,12,14,15 & 16 overlook the gardens on the 1st floor
Rooms 8&9 overlook the gardens on the 2ND floor
Rooms 10 &11 are on the 2nd floor in the Chapel

All rates include breakfast

TERMS AND CONDITIONS.

1.
- Provisional bookings may be made and will be held for up to seven days (this allows time for you to confirm other arrangements, church/registrar etc) During that time a fee of £500 must be paid to hold your date. This Fee will be used as a bond and will not be returned until after the event provided all terms & conditions have been adhered to. The fee is not refunded if the event is cancelled – it is not transferable. Six months after making your initial payment a further fee of £500.00 .must be paid. This will be deducted from your final bill but will not refunded or transferred if your event is cancelled. Further payments may be made during the weeks/months prior to you event. These amounts will be refunded in event of a cancellation provided all terms & conditions have been met

2.
- Room hire charges. For Afternoon & Evening Receptions** Only one charge applies and this is based on the number of ADULT GUESTS attending the afternoon reception. Calculated on a sliding scale as follows :-
80 guests or more £100.00..... 70/80 guests £150.
60/70 guests £200.....50/60 guests £250.00
40/50 guests £350less than 40 guests £400.00
3.
- Day and/or Evening** receptions require a menu option for BOTH events. Where only 1 menu option is chosen a £500.00 supplement charge will apply.
4.
- Daytime only** functions/wedding receptions should be finished by 17.00hrs
5.
- Should you have to cancel all or part of your booking a charge will be made calculated on the estimated full amount, as a percentage of the provisional numbers given and the expected bar sales. More than 12 months notice – no charge. 12/6 months notice 30%. 6/3 months notice 50%. 3 months/day 100%. All cancelations are required in writing. All deposits/payments made so far remain non-transferable and non-refundable.
6.
- No alcohol or food may be brought into the hotel or grounds by you or any of your guests. Failure to adhere to this will incur the loss of your £500 bond - we do not operate a corkage system.
7.
- Children must be properly supervised and parents/client are responsible for ensuring that no under age drinking takes place. Children should stay with the guests in the function room or gardens. They should not be allowed to play in public areas. No ball games are allowed in the gardens. (remember that the car park is between the hotel and the gardens. Please be careful!)
8.
- Final details of your requirements should be given 4 weeks prior and the final payment made.
9.
- The menu chosen must be provided for all guests with the exception of under 2s. Under 12s are charged at half price. Vegetarian options are available upon request. You must inform the hotel if any guests have food allergies i.e. nuts, dairy, wheat etc.
10.
- Hardwicke Hall Manor Hotel will not be responsible should it become necessary to cancel your function/wedding for reasons beyond its control.
11.
- Only the Hotel’s Chair cover & Backdrop packages etc. May be used**
If a disco is required the resident DJ must be used for all occasions. Booking a band will reduce your guest numbers, please check with the hotel management before booking ANY outside entertainment/artist.
11.
- A table plan and/or place cards must be given for all formal meals.
12.
- As this is a private function the host/hostess (bride & groom, parents or organiser) are responsible both personally and financially for their guest’s actions. Should your guests be found to bring their own alcohol into Hardwicke Hall Manor the host/hostess WILL LOOSE their Bond and may be charged by the measure price.**
13.
- Deposits, less any outstanding balance, will be returned 7 days after your function
- 16
- All events finish at midnight** and all non residents must vacated the premises by 12.30am at the latest. Failure to do so will incur further charges.

- 17
- Prices charged will be those current at the time of the event

By paying the deposit you agree to the above Terms and Conditions, which may be subject to change without notice.

All menus & prices are subject to change without notice

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How to work out the cost !

For the Afternoon Reception.

Example Below for 70 guests – Afternoon & Evening

Afternoon Meal 70 @ £24.50

Starter, Main Course, Dessert and Coffee.....£1715.00

Drinks Package One 70 @ £9.75.....£682.50

Drink on arrival, Glass of wine with your meal and Sparkling wine for your toast

Evening Food/Buffer 70 @£6.95.....£486.50

Bacon Buns & Sausage Butties served with potato wedges

Disco from 7.00pm –Midnight..... £185.00

Room Hire

80 guests or more – afternoon & evening£150.00

Total Estimated Cost for the above.....£3219.00

Other menus & Extras (Chair covers, Back Drop Curtain etc) are available.

Accommodation in our bridal suite = £180.00

Disco Cost £185.00 7.00pm – Midnight

Live Entertainment – please ask for details

Chair Cover & Backdrop Packages etc

Chair Cover & Sash colour of your choice £4.00
Per Chair Fitted

Cake Base £20.00 Post Box £35.00

Candy Cart – from £50.00

Starlight Backdrop Curtain £275.00
Top Table Starlight Skirting £200.00
Starlight Table Centre Piece From £20.00
Full Starlight Package - Price £500.00

To include up to 10 centre pieces

OUR GUIDE TO YOUR CIVIL CEREMONY

Hardwicke Hall Manor Hotel is licensed for Civil Marriages and Partnership Ceremonies

1.
- Check with the Hotel that your preferred dates are available. Provisional bookings are held for seven days without a deposit.
2.
- Contact the Register Office to check that your chosen day and time is available. Provisional bookings can be made but the Registrar can only confirm the booking TWELVE months in advance.

The Register Office Contact Address & Telephone No:-.

Principal Registration Officer
Aykley Heads House, Aykley Heads
Durham City DH1 5TS
Telephone 03000 266000

3.
- Pay the confirmation deposit.

‘ROOMS AVAILABLE FOR YOUR CEREMONY

THE BISTRO Suitable for up to 30 guests.

THE COCKTAIL BAR LOUNGE Suitable for up to 40 guests.

THE GOLDEN ROOM OR FUNCTION SUITE Suitable for between 20 and 120 guests.

ROOM CHARGE FOR CIVIL CEREMONY IS £150.00 THIS INCLUDES:

- A.
- Hotel Licence fee
- B.
- Room set up (not including chair covers)
- C.
- Use of the gardens for your photographs
- D.
- Changing room for the bride prior to the ceremony.

THE CEREMONY

Your Civil Ceremony must not be religious in any way. Non-religious music and readings (ie: poetry etc) are allowed
Four pieces of music are Required and all content must be approved by the registrar Before the Ceremony

EATING, DRINKING AND SMOKING.

Alcohol and Food are not allowed in the Ceremony room one hour prior or during the ceremony.

TIMING ON THE DAY

The Groom and all the guests MUST arrive at Hardwicke Hall Manor fifteen minutes before the time of the ceremony.
The whole party should assemble in their chosen room before the Bride arrives so that the ceremony can take place on time.

CHILDREN

Children are welcome, but must be supervised..

REGISTRATION FEES

It is the responsibility of the persons being married to pay, in advance, the registrar direct. These are in addition and separate to any of the Hotel charges.

The Civil Wedding /Partnerships fees payable to the Register office are as follows:

Monday – Thursday.....£365.00
Friday.....£390.00
Saturday.....£415.00

Sundays & Bank Holidays....£495.00

Notice Fees - £70.00 Deposit £100.00

(REGISTRAR FEES CORRECT AT THE TIME OF PRINTING & MAY BE SUBJECT TO CHANGE)