



Your Wedding at The Bay Tree Hotel

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Congratulations

Congratulations on your engagement and thank you for considering The Bay Tree Hotel as the venue to celebrate your marriage.

The Bay Tree Hotel is a picture perfect Cotswold hotel nestled away on a quiet side street in the historic town of Burford. The flagstone floors, big open fireplaces, and exposed beams have been restored to their former glory and a contemporary twist on the furnishings and design honour the charming character of the building

Celebrate the style and sophistication of a classic English wedding in an ambiance that is both relaxing and intimate. We can help you plan a small, intimate affair that is truly memorable or take sole use of the hotel for a minimum of one night. This means our team of talented staff are available to take care of your every need - its just like having your own house party! Let us take the stress off your shoulders and leave you to live the dream of your wedding day without a care in the world.

Our wedding brochure is designed to give you an insight into The Bay Tree and offer a simple guide to help you with the planning your special day with us. Ultimately, we would love to meet you, to hear about your plans and show you around The Bay Tree Hotel - Please give us a call on 01993 822791 to arrange a time convenient to you.

Maureen Davis

Maureen Davis
Wedding Co-ordinator



Your Wedding Ceremony

The Bay Tree Hotel has four areas licensed to hold Civil Wedding and Partnership Ceremonies. The Hawthorne Room is ideal for smaller weddings and is licensed for up to 12 people - perfect for an intimate wedding followed by a private dinner.

The Conservatory is a beautiful setting for wedding ceremonies for up to 60 guests and overlooks the hotel garden. Our restaurant is licensed for up to 90 guests.

Alternatively, the Summer House, offers a picture perfect setting for an alfresco ceremony for up to 90 guests.

Once you have decided to host your special day at The Bay Tree Hotel please contact Maureen, our dedicated wedding co-ordinator on 01993 822791 to discuss available dates.

Next you will need to contact the Superintendent Registrar who will be able to advise you on the legal details of your wedding and will conduct the ceremony:

Superintendent Registrar
Registration Service
Oxford Register Office
1 Tidmarsh Lane, Oxford, OX1 1NS

Telephone: 0845 129 5900



Your Wedding Breakfast and Evening Reception

Depending on how many guests you are inviting, you can hold your wedding breakfast in one of three rooms. The Hawthorn Room - elegant and intimate with a log fire and cosy atmosphere - ideal for yourselves and up to 6 guests for a private celebration.

The Conservatory - light and airy with a beautiful outlook over the hotel gardens - celebrate with up to 40 of your closest family and friends.

The Restaurant - stylish and contemporary with a traditional Cotswold twist - with views over the garden The restaurant is ideal for a celebration of up to 90 guests.

On the following pages you will be able to see our Wedding Breakfast Menu suggestions, whether it be canapés, a buffet or a traditional sit down meal, should you not find exactly what you are looking for our Head Chef will be only too happy to discuss details and produce a menu tailored to yourselves. You will also find some great suggestions for evening party buffets and light bite ideas to keep the party going.

We have also created a selection of drinks packages which include welcome reception drinks, wine to compliment your chosen meal and a glass of fizz to toast the happy Bride and Groom. We do not offer corkage at the Bay Tree Hotel but would be happy to discuss your preferences and tailor make a drinks package just for you.

The Bay Tree Hotel is an ideal choice for you to continue your celebrations into the evening and make the most of the hotels exclusive use offering. Whether you enjoy Cailie, Jazz, Rock and roll bands or a DJ - there is plenty of room for both music and dancing .

For those seeking something a little quieter without evening music , day-time receptions can be held in the restaurant before moving through to The Conservatory by 6pm for a relaxed evening of chatter with friends and family



Exclusively Yours

As a small country house hotel, The Bay Tree Hotel is ideal for you to have the hotel exclusively for you and your guests.

On your wedding day you will have exclusivity of the entire hotel from 2pm until 11am the following morning. Once your last guests have arrived we will close the front door allowing you to enjoy the atmosphere of a private house party with the advantage of our friendly and professional team to tend to you every need.

On your wedding day The Bay Tree gardens are a lovely place to enjoy a private Champagne and canapé reception after the ceremony or on your arrival from the Church, otherwise the lounges and bar area of the hotel are a cosy alternative before the celebration breakfast.

With 21 beautifully designed bedrooms and suites, there's no need for carriages at midnight, or even the next day - why not make a weekend of it! You and your guests can enjoy the run up and relax the day after with plenty of cosy sofas to sink into, next to crackling log fires, or wonderful walled gardens to amble around come the summer months. For more information call Maureen, our dedicated wedding co-ordinator on 01993 823791.



Booking Your Wedding

A provisional booking can be held for 21 days to enable you to co-ordinate other wedding details, which may affect your chosen date. Then:

- 1 To secure your booking a letter of confirmation will be required, together with a non-refundable deposit of £1,500.
- 2 All bookings require 25% of the total estimated wedding cost to be paid no later than 8 weeks after the deposit in order to confirm the booking. This payment is non-refundable and is not transferable.
- 3 Sixteen weeks prior to the wedding day, 50% of the estimated balance will be due.
- 4 Six weeks prior to the wedding day payment for the meal, beverages and any additional agreed costs must be paid.
- 5 We will wish to receive final numbers 14 days prior to the event.
- 6 Settlement of any extras incurred on the day must be paid upon departure.

Prices are correct at the time of booking but may be subject to change without notice. All of our prices are inclusive of VAT at the current rate.

OUR CANCELLATION CHARGES

We realise that unforeseen circumstances can arise and you may have to cancel your wedding with us. Although we understand this, we will make a cancellation charge because of the high demand for wedding dates. Details of the cancellation charge are shown in our wedding contract. We recommend that you take out wedding insurance to cover any unforeseen events.



Wedding Breakfast Menu Suggestions

CANAPÉ SELECTION

£5 FOR A SELECTION OF 4

Welsh rarebit tartlet with tomato relish	V
Mushroom and garlic arancini	V
Bocconcini mozzarella and basil leaf skewer	V GF
Smoked salmon and dill crème fraîche roulade	
Beer battered cod, tartar puree, pea shoot	DF
Individual sausage roll	DF
Mini yorkshire pudding, roast beef and horseradish	
Cherry tomato, basil pesto and black olive.	DF V VN GF

ADDITIONAL CANAPÉS

£1.50 EACH

CRISPS, NUTS AND OLIVES

£2 PER PERSON

AFTERNOON TEA

£11.50 PER PERSON

- Selection of finger sandwiches
- Mini scones, jam and cream
- Slice of homemade cake
- Tea or coffee

V – Vegetarian

VN – Vegan

DF – Dairy free

GF – Gluten free



STARTERS:

Roasted plum tomato soup, pesto crème fraîche	V GF
Smooth chicken liver parfait, spiced apricot and bramley apple chutney, garlic ciabatta crostini	
Crayfish and rocket salad with Marie Rose sauce (£1.50 supplement)	DF GF
Buffalo mozzarella infused with pesto, vine cherry tomatoes, rocket cress, chive vinaigrette	V GF
Home-pressed ham-hock terrine, piccalilli purée, red wine poached baby pear, toasted brioche (£1.50 supplement)	
Goats' cheese mousse, shallot, cucumber and watermelon salad, coriander oil	V GF
Carpaccio of black forest ham, asparagus spears, smoked quail's egg, truffle croutons, red chard leaves (£2 supplement)	DF
Gravadlax of salmon, spring onion and horseradish, beetroot vinaigrette	GF DF
Roasted butternut squash, pancetta and red pepper soup with basil oil	GF DF

SORBETS

Sorbet course (lemon, mango, raspberry or Champagne) £2.50 per person	DF V VN GF
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MAIN COURSES

Roast sirloin of beef, Yorkshire pudding, roasted potatoes, red wine jus	DF
Roast rump of lamb, rosemary and garlic fondant potato, redcurrent jus (£2.50 supplement)	GF
Seared sea trout fillet, mustard crushed new potatoes, saffron and crayfish beurre blanc (£2 supplement)	GF
Grilled cod fillet, roasted new potatoes, buttered mange tout, caper and lemon butter	GF
Honey glazed Barbury duck breast, smoked pancetta lardon and savoy cabbage, confit potato, red wine and thyme reduction (£4 supplement)	GF
Roast loin of pork, mustard pomme purée, apple sauce, crackling and red wine gravy	GF
Corn-fed chicken breast, wrapped in parma ham, herb crumbed potato croquette, green beans, pink peppercorn cream sauce	
Pan-seared ruby fillet steak, garlic and truffle dauphinois potato, port and thyme jus (4.50 supplement)	
Filo parcel of asparagus and sun-blushed tomato, roasted Mediterranean vegetables in pesto	VN DF
Red pepper and rocket risotto, grilled goats' cheese	V GF



DESSERTS

Chocolate brownie, mascapone cream and fresh strawberries

Blackcurrant cheesecake, vanilla ice cream (£1.50 supplement)

Individual lemon possett, raspberries, orange shortbread and berry coulis

Warm sticky toffee pudding, toffee sauce and vanilla ice cream

Dark chocolate ganache tart, coffee ice cream and banana chips

Crème brûlée, Granny Smith apple brunoise, cinnamon sable biscuits (£2 supplement)

Forest berry pavlova, chantilly cream, wild berry coulis

GF

Assiette of desserts: dark chocolate ganache tart, lemon posset, blackcurrant cheesecake, fresh raspberries (£2.25 supplement)

Selection of British and continental cheeses with biscuits, celery, apple and grapes £2 supplement)

Tea or coffee and mints

£3 per person

Tea or coffee and petit fours

£4.50 per person



Evening Buffet and Light Bite Suggestions

EVENING BUFFET

SELECTION OF 4 PER PERSON: £11

SELECTION OF 6 PER PERSON: £14

Asparagus and smoked salmon puff pastry rolls

Selection of sandwiches, various fillings

Blue cheese and red onion mini quiches

Mini ciabatta slices with mozzarella and sun-blushed tomato

Vegetable samosas with sweet chili sauce

Chicken goujons garlic crème fraîche

Selection of vegetarian dim sums

Mediterranean vegetable skewers with halloumi

Mini mushroom and leek vol-au-vents

Brie and cranberry filo parcels

CHEESE SELECTION

£8 PER PERSON

Cheddar, brie, stilton, red Leicester, biscuits, chutney, fruit

BACON BAPS

£6 PER PERSON

Ketchup, mayonnaise

with chips (additional £2 per person)

PORK BAPS

£8 PER PERSON

Stuffing, apple sauce

Salads (additional £2 per person)

BARBEQUE MENU

£23 PER PERSON

Burgers with traditional accompaniments

Pork and leek sausages

Mediterranean vegetable kebabs

Marinated salmon escallops

Chicken pieces, cajun spices

New potatoes, garlic bread

Coleslaw, green salad



Drinks Packages

WILLOW DRINKS PACKAGE

£22 PER PERSON

- 2 glasses of sparkling wine or Mimosa cocktail served during drinks reception
- 3 glasses of house wine per person to accompany the wedding breakfast
- 1 glass of sparkling wine per person for the toast

TANFIELD DRINKS PACKAGE

£29 PER PERSON

- 2 glasses of house Champagne or Pimms per person served during drinks reception
- 3 glasses of house wine per person to accompany the wedding breakfast
- 1 glass of house Champagne per person for the toast

OAK DRINKS PACKAGE

£36 PER PERSON

- 2 glasses of Veuve Clicquot Champagne or Pimms per person served during drinks reception
- 3 glasses of house wine per person to accompany the wedding breakfast
- 1 Glass of Veuve Clicquot Champagne per person for the toast

Please speak to our wedding co-ordinator if you would like to upgrade to pink Champagne



Wedding Package Wines for Drinks Packages

Below is a selection of our most popular house wines that can be chosen in conjunction with the drinks packages. Alternatively please ask about our extensive international wine list. Corkage is not available.

WHITE WINE

Solstice Chardonnay, Italy

Ayrum Airén Blanco Albali, Spain

Pontebello Pinot Grigio, South Australia

Los Romeros Sauvignon Blanc, Chile

ROSÉ WINE

Whispering Hills, White Zinfandel, California

Borsari Merlot Rosé, Italy

RED WINE

Altortas Merlot, Chile

Solstice Shiraz, Italy

Monte Verde Cabernet Sauvignon, Chile

Ayrum Tempranillo Tinto Albali, Spain

SPARKLING WINE

Pigalle Brut, NV

Galanti Prosecco Extra Dry, Italy

(£2 supplement per person)

Pongrácz Brut, South Africa

(£5 supplement per person)

CHAMPAGNE

Louis Dornier Champagne, Brut, NV

Please ask for further choices on our selection of wines





COTSWOLD INNS & HOTELS



THE MANOR HOUSE HOTEL
High Street, Moreton-in-Marsh,
Gloucestershire GL56 0LJ
Tel: 01608 650501
Fax: 01608 651481
Email: info@manorhousehotel.info



THE SWAN HOTEL
Bibury,
Gloucestershire GL7 5NW
Tel: 01285 740695
Fax: 01285 740473
Email: info@swanhotel.co.uk



THE BAY TREE HOTEL
Sheep Street, Burford,
Oxfordshire OX18 4LW
Tel: 01993 822791
Fax: 01993 823008
Email: info@baytreehotel.info



THE HARE AND HOUNDS HOTEL
Westonbirt, Tetbury,
Gloucestershire GL8 8QL
Tel: 01666 881000
Fax: 01666 880241
Email: reception@hareandhoundshotel.com



THE BEAR OF RODBOROUGH HOTEL
Rodborough Common, Stroud,
Gloucestershire GL5 5DE
Tel: 01453 878522
Fax: 01453 872523
Email: info@bearofrodborough.info

Also part of our collection:



THE BROADWAY HOTEL
The Green, Broadway,
Worcestershire WR12 7AA
Tel: 01386 852401
Fax: 01386 853879
Email: info@broadwayhotel.info



THE LAMB INN
Sheep Street, Burford,
Oxfordshire OX18 4LR
Tel: 01993 823155
Fax: 01993 822228
Email: info@lambinn-burford.co.uk



THE CLOSE HOTEL
Long Street, Tetbury,
Gloucestershire GL8 8AQ
Tel: 01666 502272
Email: info@theclose-hotel.com



THE GEORGE HOTEL
St George's Road, Cheltenham,
Gloucestershire GL50 3DZ
Tel: 01242 235751
Email: hotel@stayatthegorge.co.uk





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